



AMERICAN
KENNEL CLUB®

Memorandum

August 8, 2022

TO: All AKC Clubs
All Superintendents
SUBJECT: Emergency Procedures at Dog Events

At its November 1997 meeting, the Board of Directors considered the report of the Delegate Dog Show Rules Committee on the subject of Emergency Care at Events. The Board adopted the following policy, which will apply to events held on or after January 1, 1999. The memorandum was amended on August 8, 2022 to allow for a CPR certified qualified healthcare professional (QHP) as an option to meet the Board policy.

EMERGENCY PROCEDURES AT DOG EVENTS

1. Each club holding a member or licensed event must develop and detail a *Disaster and Emergency Plan* for that event. Clubs must have the Plan on file for their event.
2. Clubs must advise local authorities (police, fire department, medical services, etc.) of their event, including the exact location, ingress, egress and duration, within thirty days prior to the event.
3. All clubs are strongly encouraged to have a qualified emergency medical technician (CPR certified) or CPR certified qualified healthcare professional (QHP) in attendance at each event.
4. At group and all-breed conformation events, clubs are required to have a qualified emergency medical technician (CPR certified) or CPR certified qualified healthcare professional (QHP) in attendance from one hour prior to the start of judging until completion of all judging.
5. A Red Cross-approved emergency first aid kit must be available at all events.
6. Emergency care at all events must also comply with local community standards.
7. Personnel will be on duty after show hours at show sites where dogs are left overnight.
8. At least one working cellular telephone is required to be on the show grounds during show hours.
9. Clubs holding group and all-breed conformation events in public facilities must identify the location of all onsite automated external defibrillators (AED). When available, the location of the AED device is required to be listed in the judging program and show catalog and maps or directions must be available at the superintendents or show secretaries desk. It is recommended that the club request the EMT in attendance to provide an AED in situations when a site does not have one.

The Disaster and Emergency Plan

The committee feels strongly that the attached Plan contains the necessary information for an event-giving club to react to any emergency or disaster in a timely manner. An *Evacuation Plan*, (Diagram), for indoor facilities, should be displayed in all prominent, high traffic areas. The Board feels that completion of the Plan form will require an event committee to put the necessary forethought into dealing with an emergency or disaster. The Board does not anticipate that AKC will evaluate the accuracy of the Plan, any more than site plans or site contracts are typically evaluated for accuracy before an event. It is felt that event-giving clubs will put the effort into development of the Plan to ensure its adequacy and accuracy.

The event-giving club would also be responsible for providing multiple copies of the Plan at the event. Additionally, in order to make the Plan available to all participants of an event, clubs may print information in the event catalog and judging program.

Definition – Event

For the purposes of this policy, an *event* is defined as a show given by a club or association that is a member of, or licensed by, the American Kennel Club, at which championship points are awarded; or a trial or test given by a club or association that is a member of, or licensed by, the American Kennel Club, at which qualifying scores towards titles are awarded.

Event Operations



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Disaster & Emergency Plan

www.akc.org

Name of Club: _____

Exact Location of Event: _____

Date of Event: _____ Type of Event: _____

Adequate provisions for individual emergency situations and for sudden mass disasters for both dogs and people must be a part of planning every American Kennel Club event. No AKC event will be approved unless such plans are in place. Written Procedures for the following should be available at your event:

Emergency Plan for Dogs

Emergency Plan for People:

Evacuation Plan, Diagram Posted in High Traffic Areas, For Indoor Facilities

Mass Disaster Plan

Security Personnel

Security Personnel

List Names, Telephone Numbers (and Addresses where requested) for the following

Ambulance Service: _____

Phone: (_____) _____

☐ Onsite ☐ On Call

Veterinarian: _____

Phone: (_____) _____

☐ Onsite ☐ On Call

Fire Department: _____

Phone: (_____) _____

Police Department: _____

Phone: (_____) _____

Hospital: _____

Phone: (_____) _____

Address: _____

Event Operations

Show Chairman (must be a club member): _____

Daytime Phone: (_____) _____

Evening Phone: (_____) _____

Address: _____

Emergency Response Coordinator (must be a club member): _____

Daytime Phone: (_____) _____

Evening Phone: (_____) _____

Address: _____

For group and all-breed shows, does the show location have automated external defibrillators (AED) onsite? ☐ Yes ☐ No

If Yes, please record the location of the AED:

Person Completing Form

Signature: _____ Date _____

Printed Name: _____

This form no longer needs to be returned to the AKC; however, the club must have this information available at the event. Please make sure the proper people at the event have access to and knowledge of this information.

Event Operations