

SPECIAL INSTRUCTIONS TO SECRETARIES, SUPERINTENDENTS, AND
MANAGERS OF DOG SHOWS
February, 1912

1. Read the Rules.
2. You must send your proposed classification in duplicate to the American Kennel Club Office for the Secretary's Certificate of approval before the publication of your Premium List, which must contain the names of the Judges, including those for unclassified specials, the Superintendent, Secretary of the Show, and the Veterinarian.
3. You must send a copy of the Premium List before distribution, and also a marked catalogue with awards and absentees noted, together with all judges' books, to the American Kennel Club office within seven days after the closing of your Show, Penalty \$25.00.
4. Judges' books must be provided at all Shows, and must be marked by the judges themselves. It is a violation of the rules for the stewards or others to mare the judges' book.
5. The names of all judges, including those for unclassified specials, must be published in every premium list. Failure to publish such names shall be punishable by a fine of Twenty-five (\$25.00) dollars. (An unclassified special is on that brings into competition, more than one breed of dogs which have been previously judged by different judges.)
6. A claim for dates must be accompanied by a deposit of \$25.00 which shall be forfeited in case the Show is not held within the calendar year. All Shows under license require an additional deposit of \$10.00 from the Secretary of said Show, which shall be forfeited in case the secretary fails to make his returns of judges' books, marked catalogue, listing sheets and fees, within seven days of the closing day of the Show.
7. The name of the Superintendent, Secretary of the Show, and Veterinarian must be published in every premium list and catalogue. Penalty for non-compliance, \$25.00.
8. You must collect and forward to the American Kennel Club office, 25 cents for every dog entered with your Show unless its Stud Book number is given on the entry form; also list of same in the order as the catalogue.
9. No entry can be accepted in the name of an agent. See that the owner's name is on the entry blank.

10. If all regular and special prizes are not paid within thirty days of the last day of your Show, the penalty will be suspension of your club and its officers.
11. The catalogue must be in book form, not exceeding in surface 6 x 9 inches, nor less than 5 x 8 inches, and must be printed as follows: P P P P P P P Catalogue number, then name of owner, than name of dog, and registration number (if registered) to be followed by any further particulars set down in the Rules. In making up a catalogue give the classes in the following order: Puppy, Novice, American-bred, Limit, Open, Winners. After which any classes of any variety not conflicting with the above can be given. In other words, print regular classes before the Winners class, and any other classes after it. Junior class is not a regular class. Bred by exhibitor is not a regular class. Green Class is not a regular class. Graduated is no longer a regular class. Any of these, or any other used, should come after the Winners class.
12. Your veterinarian must be duly qualified, and must examine all dogs entered, and no dog can be benched unless passes on by him. He must also personally inspect the dogs on the benches and in the quarters where the dogs are crated and exercised before 6 p.m. on the opening day of the Show, and also at least once in the morning of each day during the continuance of the Show. He must hand in a written report to the Dog Show Committee.
13. A dog wrongly entered by the exhibitor cannot be transferred by any official.
14. In case any protest may be filed with you, a deposit of \$5.00 must accompany it, and your Committee must meet and decide it as soon as possible, taking care that both sides are given an opportunity to be present at the hearing of the protest.
15. See that in all entries in puppy classes, the date of birth, breeder, sire and dam are given. Omission of these particulars cancel the awards.
16. You must provide scales and measuring standards for the use of exhibitors and judges.
17. Do not accept entries made in a kennel name, unless same is registered. Such entries will be cancelled. The name of the individual owner or a kennel name duly registered must be given on the entry blank. If the dog belongs to a corporation, the name of the officers of said corporation must be given.
18. You can accept the entry of a dog for specials only, or for any certain special, but it must be entered in one of the regular classes, in which it need not compete.
19. Exhibitors are responsible for their own errors.
20. The appointment of judges rests with your club, but judge must be person in good standing.

21. Do not permit any award signs to be displayed on the benches, other than such awards as may have been won at your Show, unless the year and place where such prizes were originally won are specifically stated.
22. Your superintendent, secretary, veterinarian, or person acting in such capacities, cannot compete nor officiate as a judge at your Show, and dogs belonging to a Kennel in which any of the above officials are connected are no eligible to competition. A judge cannot exhibit for competition nor act as agent or handler at any show at which he judges.
23. You must send for a list of disqualified person (who cannot judge, handle or show dogs in a ring), or accept the consequences resulting from failure to do so.
24. A Ribbon Show is not entitled to a rating unless more than 250 dogs are benched. To obtain a rating with less than 250 dogs a Show must offer prize money in at least three of the regular classes in each breed, one of them being the Open class.
25. An exhibitor cannot enter a dog in the Limit class that has won six first prizes in that class. Such entries will be cancelled. A dog that has won four first limits previous to January 1, 1910, is graduate from the limit class and cannot take advantage of the six first limits.

A.P. Vrendenburgh
Secretary A.K.C.