Check off list for AKC Status Approval

For more information on applying for AKC accreditation and Club Bylaw Services, please visit https://www.akc.org/clubs-delegates/clubs/forming-a-club

Please be sure to include the following items with your Club’s presentation:

New Club Profile Form: If you are applying to AKC for the first time.  
✓ Please check the events the club is seeking to hold

A letter clearly identifying the TYPE of AKC club seeking approval

** For New ALL-BREED Clubs only: A list of four (4) open weekends in your Division.  
This information is required to comply with The AKC Board of Directors policy (Nov 2011)

** For New ALL-BREED & LIMITED BREED (Group) Clubs only:  
List of Show facilities, including address

** For NEW Local SPECIALTY Conformation Clubs:  
Copy of Parent Club correspondence acknowledging new club’s existence  
This information is required to comply with The AKC Board of Directors policy (April 2021)

A current Membership List which must include the following: 
• members’ names (alphabetized)  
• complete addresses  
• year joined  
• breeds represented (applies to all-breed, group, or multiple breed clubs)  
• number of years of experience as:  
✓ exhibitor (must identify event type)  
✓ breeder  
✓ dog owner (not an active breeder, exhibitor or judge)  
✓ AKC judges  
✓ Event Committee member (indicating the positions held)

A list of current officers – include address, email address  
and daytime phone number

A copy of the most recent Constitution and Bylaws  
along with the Sample Constitution and Bylaw Checklist marked

Officer or Attorney signed copy of the Affirmation of Bylaw Review Form

In order for requests to be processed in a timely manner it is important that these materials be included in your club’s presentation. Please send the complete presentation to the Club Relations Department at clubrelations@akc.org  
Or via USPS to: AKC/Club Relations Department, 101 Park Avenue, 5th FL, NY, NY 10178.