



## VIRTUAL HOME MANNERS TITLE APPLICATION

American Kennel Club  
Attn: Virtual Home Manners  
8051 Arco Corp Dr Ste 100  
Raleigh, NC 27617

Tel: 919-816-3637 / Fax: 919-816-3905  
Email: [cgcinfo@akc.org](mailto:cgcinfo@akc.org)

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To apply for your title, pay online, and track your application progress online, use our Title Application Portal:

**<https://www.apps.akc.org/title-application-portal/>**

1. Must have either 1) an AKC, 2) PAL (Purebred Alternative Listing) or 3) AKC Canine Partners (CP) number. Both purebred and mixed breed dogs can get a number. The number is used by AKC to attach titles to a dog's record.
2. Perform the required test items on the VHM Checklist on video and send the video link to an Approved CGC Evaluator. The Evaluator will review your video, sign the form and return it to you. As of August 2022, Evaluators no longer send a copy to AKC.
3. To apply for the Virtual Home Manners title(s), send the VHM Checklist along with this Virtual Home Manners Title Application to the online Title Application Portal or to the mailing or email address above with a \$32 processing fee for each title submitted. Applications can be sent online (TAP), mailed, emailed or faxed.

If your application is not approved due to not meeting the qualifications, you will be notified and your fee will be refunded. Please be aware that the Event Superintendent/Secretaries may, but are not required to, print AKC Virtual Home Manners titles in event catalogs.

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### **VIRTUAL HOME MANNERS (VHM) Title Application CheckList Make Sure You've Included Everything:**

Complete all sections of this application.

Send this application to AKC along with the VHM Checklist/Video Verification Form signed by the Approved AKC CGC Evaluator.

Obtain an AKC Canine Partner number form to get a number only if your dog does not have an AKC or PAL number. The AKC Canine Partners (\$30) form may be sent with your VHM title application. Obtain an AKC Canine Partners form to get a number only if you don't have an AKC, PAL, or Canine Partners number (\$30).

Include the fee for recording the VHM title (\$32 for each title submitted) and AKC Canine Partners number if applicable (\$30) made payable to "American Kennel Club."

Enter on-line at <https://www.apps.akc.org/title-application-portal/>, Or email to [cgcinfo@akc.org](mailto:cgcinfo@akc.org), or mail to: American Kennel Club, ATTN: Virtual Home Manners, 8051 Arco Corporate Dr, STE 100, Raleigh, NC 27617 or fax to: 919-816-3905.



CGVH02



## VIRTUAL HOME MANNERS TITLE APPLICATION

### I. Applicant Information

First Name		Last Name	
Mailing Address			
City	State	Zip Code	
Telephone			
Email Address			

### II. Dog Information

AKC Number (list the number for the one category below that applies to your dog):		
AKC Registration Number	AKC PAL Number	AKC Canine Partner Number
Dog name (show full registered/listed name)		
"Call" name — what do you call her/him		
Mixed Breed	Purebred if so, list breed	

### III. Title Applied For: *(Check all that apply)*

AKC Titles:      Puppy      Adult

### IV. Payment Information *(please send \$32 per title applying for)*

I have enclosed a Money Order or Check#: \_\_\_\_\_ made payable to AKC. The fee is \$32 for **each** title submitted with this application.

I need an AKC Canine Partners number and have attached the form for the number (\$30)

In compliance with PCI regulations, the American Kennel Club (AKC) no longer accepts credit card information on paper forms. Please submit payment by check, money order, or complete your transaction securely online at: <https://www.apps.akc.org/title-application-portal/>.

### I (We) hereby certify:

*I certify that the information given in this application is true and accurate. I understand and agree that approval for the AKC Virtual Home Manners title is not guaranteed. I agree that any cause of action, controversy, or claim arising out of or related to this application, or as to the construction, interpretation and effect of this agreement shall be settled by arbitration pursuant to the applicable rule of the American Arbitration Association. However, prior to arbitration, all applicable AKC bylaws, rules, regulations, and procedures must first be followed as set forth in the AKC Charter and Bylaws, Rules, Regulations, and published policies and guidelines.*

Applications signature:	Date:
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