

# AKC's Online Entry System Gets a Facelift

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AKC's Online Entry System for agility trials has received some modifications that make the application a little more intuitive and easier to use. (Fewer wrinkles)

## For Exhibitors

- New user interface gives an updated look & feel while offering more intuitive navigation through the entry process.
- The new multi-level sort helps you find agility events faster and easier.
- Updated messages throughout the application provide immediate feedback and help guide you to the best solution if a problem exists.
- Updated entry form allows you to notify the Trial Secretary if your dog needs to be measured

## For Trial Secretaries

- Privileges to manage events/entries now granted immediately upon processing of the event application
- New link to Online Entry management eliminates the need to go through the Online Plans application to adjust your Online Entry limits
- New Entry Management tool allows you to turn off the Online Entry System so no additional entries will be accepted – even if there's a cancellation.
- Automatic notification if your any of your Online Entry System events have accepted entries or cancellations (emails sent once per day for events with activity).
- Trial Secretary's contact information is now included on exhibitors' Entry Confirmations.
- New report available listing any dogs whose owner checked "Needs to be measured" on the Online Entry Form.

**The following are screen prints showing the enhancements in greater detail.**



# Welcome

# AKC Online Entry Modifications

September, 2013


# Modifications Include:

- Easy access to Entry Management Privileges
- New link to Online Entry Management
- Entry Management tool allows you to adjust limits & turn off Online Entries completely
- Easy access to current number of online runs
- Auto notification of OLE activity on your events
- Trial Secretary's contact information provided to exhibitors
- New listing of online dogs needing measurement
- Plus a few more...

# Automatic Event Permissions

Granted automatically when event application is processed

To make sure you continue receiving AKC emails, please add MyClubs@akc.org to your email address book.



**AMERICAN KENNEL CLUB**

**AKC Club Services**

This message is being sent on behalf of the Durham Kennel Club Inc.

You currently have Online Plans privileges to manage the following events for the Durham Kennel Club Inc.

Event Number	Event Name	Start Date
2013016114	Durham Kennel Club Inc Friday, Sep 27th 2013	
2013016115	Durham Kennel Club Inc Saturday, Sep 28th 2013	
2013016116	Durham Kennel Club Inc Sunday, Sep 29th 2013	

A My AKC account is required to access this Club Management tool. Please do not set up a special account for Online Plan use. The access code is intended for use with your own personal My AKC account only. Online Plans privileges are granted on an individual basis. Privileges can be granted to as many individuals as the club chooses and these privileges can be granted to anyone, including non-members like trial secretaries. But in each case, the individual uses their own personal My AKC account to work with the records.


If you do not have an account, please click on this link  
[https://stage.akc.org/online\\_accounts/account\\_management/index.cfm?get\\_template=online\\_account\\_form](https://stage.akc.org/online_accounts/account_management/index.cfm?get_template=online_account_form) to create an account.

Your Access Code: 191798

To complete this process, please click the link below and enter your Access Code. If you are not currently logged into a My AKC account, you will be prompted to login and on the following screen you will enter your Access Code. If you cannot click the link, copy and paste the entire link into your browser address window  
[https://stage.akc.org/online\\_accounts?redirect=PIN](https://stage.akc.org/online_accounts?redirect=PIN) If you need further assistance, please reference the FAQs for My AKC accounts.

For security reasons, the Access Code provided is only valid for 90 days. If the Access Code expires before you have the opportunity to complete the process, please request a new Access Code by contacting a club administrator.

Sincerely,  
Durham Kennel Club Inc



This email was sent to you as a valued customer of the American Kennel Club.

To make sure you continue receiving AKC emails, please add MyClubs@akc.org to your email address book.



**AMERICAN KENNEL CLUB**

**AKC Club Services**

This message is being sent on behalf of the Danville Kennel Club, Inc..

You currently have Online Plans privileges to manage the following events for the Danville Kennel Club, Inc..

Event Number	Event Name	Start Date
2013046312	Danville Kennel Club, Inc. Thursday, Sep 26th 2013	
2013046308	Danville Kennel Club, Inc. Friday, Nov 29th 2013	
2013046309	Danville Kennel Club, Inc. Saturday, Nov 30th 2013	
2013046310	Danville Kennel Club, Inc. Sunday, Dec 1st 2013	

To manage an event, log on to your My AKC account and proceed to [Online Plans](#) within Club Services.

Sincerely,  
Danville Kennel Club, Inc.



This email was sent to you as a valued customer of the American Kennel Club.

# Activity Email

To make sure you continue receiving AKC emails, please add [OnlineEntry@akc.org](mailto:OnlineEntry@akc.org) to your email address book.



AMERICAN  
KENNEL CLUB

Dear Sherri Farmer,

Below is the AKC Online Entries activity for 09/10/2013:



Event Number	Event Name	Event Date	Runs Added 09/10/13	Runs Cancelled 09/10/13	Total Entries To Date
2013077410	Golden Retriever Club of America	10/22/2013	3	0	3
2013688404	Red Dirt Agility Club of Oklahoma	11/22/2013	34	8	26
2013688405	Red Dirt Agility Club of Oklahoma	11/23/2013	34	3	31
2013688406	Red Dirt Agility Club of Oklahoma	11/24/2013	34	6	28

If you have any questions about this email, please click here: [OnlineEntry@akc.org](mailto:OnlineEntry@akc.org).



American Kennel Club | 8051 Arco Corporate Drive, Suite 100 | Raleigh, NC 27617  
This email was sent to [khm@akc.org](mailto:khm@akc.org) on Wed, 11 Sep 2013 04:00:34 -0400  
[Privacy Policy](#) | [FAQs](#) | [Unsubscribe](#) | © 2013 American Kennel Club

# Exhibitor Confirmation Email

**AMERICAN KENNEL CLUB™****AKC EVENT SERVICES**

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American Kennel Club Event Services

### Event Entry Confirmation (2013090110100002)

Thank you for using the AKC for your entry service needs. If you have any questions, please contact us at [OnlineEntry@akc.org](mailto:OnlineEntry@akc.org).

Your Credit Card was charged \$80 on Sunday, September 01, 2013. Details of the charge are listed below.

**Gloucester Kennel Club of Virginia**  
Event Date: ~~Friday, October 11, 2013~~  
Entry Status: **4 Runs Confirmed**

Dog Name: Luna AX AXJ XF  
Call Name: Luna  
Registration #: PAL255377  
Classes: Ag Master/20 Inches  
Ag JWW Master/20 Inches  
**Dog Requires Measurement: Yes**

Charges	Entry Fee	Processing Fee
Initial Run	\$22	\$2
Additional Run(s)	\$15	\$1

Dog Name: MACH6 Sagehill Deadliest Catch Ever MXG2 MJG2 MXF MFB TQX T2B  
Call Name: Seacrett  
Registration #: DN19335104  
Classes: Ag Master/20 Inches  
Ag JWW Master/20 Inches

Charges	Entry Fee	Processing Fee
Initial Run	\$22	\$2
Additional Run(s)	\$15	\$1

Trial Secretary: **JENNIFER GALGANO**  
PO BOX 3070  
VIRGINIA BEACH, VA 23454-9070  
757 481-4854  
[kjm@akc.org](mailto:kjm@akc.org)

If you wish to make updates to any of these entries, please contact the Trial Secretary.  
If you wish to cancel an entry, click [here](#).

# New Exhibitor Landing Page

Includes New Link to “Saved Entries” for Completing or Cancelling Entries

The screenshot shows the AKC website's exhibitor landing page. At the top, there is a navigation bar with links for home, breeds, register a litter, register a dog, customer service, about AKC, store, and press. The AKC logo is on the left, and the text 'AMERICAN KENNEL CLUB' is prominently displayed. Below the logo is the tagline 'DISCOVER. LEARN. CONNECT. SHARING MORE THAN 125 YEARS OF PASSION FOR DOGS.' and a search bar. A secondary navigation bar contains icons and labels for PUPPIES, DOG OWNERS, BREEDERS, CLUBS & DELEGATES, and DOG SHOWS & TRIALS. The main content area is titled 'AKC Online Entry Services' and includes a sub-header 'The AKC Online Entry Services provides you with an easy way to enter Agility events online.' The page is divided into two columns. The left column has three sections: 'Enter an Event(s) That Is Currently Accepting Entries Online' with a 'Start' button, 'Events Opening Soon That Will Be Accepting Entries' with a 'Start' button, and 'Need to Finish, Edit or Cancel an Entry?' with a 'Start' button. The right column has a section 'Have questions about the process?' with a question mark icon and a link to 'Getting Started>>'.

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DISCOVER. LEARN. CONNECT. SHARING MORE THAN 125 YEARS OF PASSION FOR DOGS.

home breeds register a litter register a dog customer service about AKC store press My AKC

Like 710k Follow @akcdoglovers 71.8K followers

You are logged in as kimmit1  
Log out of My AKC

SEARCH

PUPPIES DOG OWNERS BREEDERS CLUBS & DELEGATES DOG SHOWS & TRIALS

## AKC Online Entry Services

The AKC Online Entry Services provides you with an easy way to enter Agility events online.

### Enter an Event(s) That Is Currently Accepting Entries Online

Click on the button below to begin the process for entering events online. After payment your entry will be confirmed via e-mail.

Start

### Events Opening Soon That Will Be Accepting Entries

Click on the button below to view a list of events that will be opening soon and accepting online entries. You can fill out your entries and have them ready to submit when the event(s) open.

Start

### Need to Finish, Edit or Cancel an Entry?

Click on the button below to finish or edit any incomplete entries or cancel any confirmed entries. You may also view details and print receipts and entry forms from this space.

Start

### ? Have questions about the process?

Go to the following link to read a step by step article to help you get started. [Getting Started>>](#)

# Event Selection Screen




New Multi-Level Sort & Easier to See Premium Column

Events Currently Accepting Online Entries

Click on Column Headings to sort events by column name.
  Limit Results to Events Accepting All American Dog

Multi-level Sort

Sort list By  then by  then by

<input type="checkbox"/>	<u>Event Name</u> ▲	<u>Premium List</u>	<u>Status</u> ⇅	<u>State</u> ▲	<u>Breeds Competing</u> ⇅	<u>Event Date</u> ▲	<u>Open Date</u> ⇅	<u>Close Date</u> ⇅
<input type="checkbox"/>	Poodle Club of America, Inc.		Accepting Entries	OR	POODLE	09/25/2013	06/17/2013	09/11/2013
<input type="checkbox"/>	Poodle Club of America, Inc.		Accepting Entries	OR	POODLE	09/26/2013	06/17/2013	09/11/2013
<input type="checkbox"/>	Danville Kennel Club, Inc.		OLE Full	VA	ALL BREEDS ALL AMERICAN/MB	09/26/2013	07/30/2013	09/10/2013
<input type="checkbox"/>	Louisiana Capital City Obedience Club		Accepting Entries	LA	ALL BREEDS ALL AMERICAN/MB	09/27/2013	08/01/2013	09/11/2013
<input type="checkbox"/>	Kay-9 Dog Training Club of Ponca City		Accepting Entries	OK	ALL BREEDS ALL AMERICAN/MB	09/27/2013	07/15/2013	09/13/2013
<input type="checkbox"/>	Poodle Club of America, Inc.		Accepting Entries	OR	POODLE	09/27/2013	06/17/2013	09/11/2013
<input type="checkbox"/>	Durham Kennel Club Inc		Closing Soon	VA	ALL BREEDS ALL AMERICAN/MB	09/27/2013	07/30/2013	09/10/2013
<input type="checkbox"/>	Louisiana Capital City Obedience Club		Accepting Entries	LA	ALL BREEDS ALL AMERICAN/MB	09/28/2013	08/01/2013	09/11/2013
<input type="checkbox"/>	Kay-9 Dog Training Club of Ponca City		Accepting Entries	OK	ALL BREEDS ALL AMERICAN/MB	09/28/2013	07/15/2013	09/13/2013
<input type="checkbox"/>	Greater Collin Kennel Club, Inc.		Accepting Entries	TX	ALL BREEDS ALL AMERICAN/MB	09/28/2013	07/17/2013	09/11/2013
<input type="checkbox"/>	Durham Kennel Club Inc		Closing Soon	VA	ALL BREEDS ALL AMERICAN/MB	09/28/2013	07/30/2013	09/10/2013



# Access to New Entry Management Links

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DISCOVER. LEARN. CONNECT. SHARING MORE THAN 125 YEARS OF PASSION FOR DOGS.

SEARCH

PUPPIES DOG OWNERS BREEDERS CLUBS & DELEGATES DOG SHOWS & TRIALS

**My AKC**  
Getting Started  
Support  
Technical Support  
Feedback

**My Account**  
Contact Management  
Credit Card Management  
Account Management  
Account History  
Address Book

**My Dogs and Litters**  
Manage Dogs  
Signup for Online Record Keeping  
Shortcuts

**My Club Tools**  
Club List  
Roanoke Kennel Club, Inc.

**My Event Tools**  
My Events  
Enter Agility Event(s)  
Saved Entries  
**Entry Management**  
Online Plans  
Events & Awards Search

**My Dogs and Litters**  
Maintain your dog and breeder records.

**Manage Dogs**  
Maintain a list of AKC registered dogs. The amount of information you will be able to view and add about a dog is dependent on official AKC registration information.

**Signup for Online Record Keeping**  
Maintain Your Breeder Records!  
• View, create, and maintain breeder records.  
• View AKC litter and puppy registration information.  
• View and manage puppy records.

**Shortcuts**  
Use Shortcuts to quickly and easily maintain records, to jump to AKC registration services, or to generate a My AKC summary report.

**My Account**  
Manage your account information with the AKC.

**Contact Management**  
Update your address(es), email and other personal information.

**Credit Card Management**  
Save credit card information to be presented at the time of purchase.

**Account Management**  
Change your password, authenticate your account using a credit card or Access Code, identify your

**When you register your litter you can**  
Order a Litter Certificate to celebrate your new litter  
Advertise your litter by listing it in the AKC Online Breeder Classifieds

BACK NEXT


**My AKC**  
With your My AKC account you can:

**Shop our online store**  
Purchase reports only available from the AKC. Also, visit our Breed Boutique to find dozens of items.


**Free eNewsletter Signup**  
Subscribe to any or all of our free electronic newsletters.


**Troubleshooting**  
Having problems with My AKC? Review our support documentation. If you cannot find the answer to your

# Easy Access To Manage Online Entries & New “Dog Needs Measured” Report



**My Trial Secretary**  
Manage **YOUR** Agility events





**Reports and Information**  
View summary and detail show reports.

**Trial Secretary OLE Management**  
Manage limits or turn off online entries.


**Measurements Requested Report**  
List of all dogs whose owners checked "Needs to be measured" on the online entry form.

**On Request Reports**  
Use this page to request customized reports for online event entries.

**Event Reports**  
Check this page for reports generated after the Event/ Draw Close Date.

**My Trial Secretary Reports**  
This page lists Trial Secretary reports that you have requested.

**Random Draw Events**



**Event Management**  
Manage your events online.

**Online Event Management**  
Use the AKC Online Event Management System to complete and submit event application(s) and judges panel(s) online.

# Easy Access: Manage Online Limits & Turn Off Online Entries

Breeds | Events | Breeders | Owners | Future Owners | Canine Partners | Clubs | Registration | Juniors

### Online Entry Management

	Online Entries On/Off	Event Name	Event Date	Closing Date	Waitlist Option	Number Waitlisted
<input type="radio"/>	ON	Canaan Dog Club of America	12/01/2013	11/12/2013	No	
<input type="radio"/>	OFF	Danville Kennel Club, Inc.	09/26/2013	09/10/2013	No	
<input type="radio"/>	ON	Durham Kennel Club Inc	09/27/2013	09/10/2013	No	
<input checked="" type="radio"/>	ON	Durham Kennel Club Inc	09/28/2013	09/10/2013	No	
<input type="radio"/>	ON	Durham Kennel Club Inc	09/29/2013	09/10/2013	No	
<input type="radio"/>	OFF	Gloucester Kennel Club of Virginia	10/11/2013	09/24/2013	No	

Refresh

Trial Secretary Home

Start Date: 09/28/2013 - Durham Kennel Club Inc

Current Online Runs: 21

Accepting Online Entries  Check to Turn On - Uncheck to Turn Off

**Ability to Turn Off Online Entries Completely**

**New Counter Shows Current # of OLE Runs. Refreshes Every 10 seconds**

Entry Limits:

Total Number of Runs:	<input type="text" value="660"/>
Run Limit Online:	<input type="text" value="165"/>
Run Limit Paper:	<input type="text" value="495"/>

**Easy Access to Limits**

Submit to AKC Cancel Reset

To account for any transactions that may occur while your request is being processed, please recheck the number of "Current Online Runs" once processing has completed.

# New Report Screen

## Select Event(s)

**Measurements Requested Report**

This report shows the Call Name, Owner & Earliest Date the dog shows on this report for all entries where the "My Dog Needs To Be Measured" checkbox was selected. If multiple events are selected, the report will be sorted by Event Date & then Club Name. Click on the box(es) next to the events you wish to show on the report.

	Event Name	Event Date	Closing Date
<input type="checkbox"/>	Blue Heron Agility Association of Delaware	09/13/2013	08/27/2013
<input type="checkbox"/>	Blue Heron Agility Association of Delaware	09/14/2013	08/27/2013
<input type="checkbox"/>	Blue Heron Agility Association of Delaware	09/15/2013	08/27/2013
<input type="checkbox"/>	Canaan Dog Club of America	11/29/2013	11/12/2013
<input type="checkbox"/>	Canaan Dog Club of America	11/30/2013	11/12/2013
<input type="checkbox"/>	Canaan Dog Club of America	12/01/2013	11/12/2013
<input type="checkbox"/>	Danville Kennel Club, Inc.	09/26/2013	09/10/2013
<input type="checkbox"/>	Durham Kennel Club Inc	09/27/2013	09/10/2013
<input type="checkbox"/>	Durham Kennel Club Inc	09/28/2013	09/10/2013
<input type="checkbox"/>	Durham Kennel Club Inc	09/29/2013	09/10/2013
<input type="checkbox"/>	Gloucester Kennel Club of Virginia	10/11/2013	09/24/2013
<input type="checkbox"/>	Gloucester Kennel Club of Virginia	10/12/2013	09/24/2013
<input type="checkbox"/>	Gloucester Kennel Club of Virginia	10/13/2013	09/24/2013
<input type="checkbox"/>	Greater Monroe Kennel Club	11/15/2013	10/29/2013
<input type="checkbox"/>	Greater Monroe Kennel Club	11/16/2013	10/29/2013
<input type="checkbox"/>	Savannah Dog Training Club	02/14/2014	01/31/2014
<input type="checkbox"/>	Savannah Dog Training Club	02/15/2014	02/01/2014
<input type="checkbox"/>	Savannah Dog Training Club	02/16/2014	02/02/2014

[Trial Secretary Home](#) [Continue](#)

## View/Print Report

http://calage.wcc.org/entry\_management/measurements/stocks/top\_page\_up\_measurement\_report.cfm/rev...  
  

**Measurements Requested Report**  
 Report Date: 09/08/2013

Event Date	Event Name	Call Name	Owner	First Date Entered
09/26/2013	Danville Kennel Club, Inc.	Bear	John R Hantila	09/26/2013
		Ben	Dog E Owner	09/26/2013
		Cendre	John R Hantila	09/26/2013
		Crush	Dog E Owner	09/26/2013
		Eve	Dog E Owner	09/26/2013
		Honey	Dog E Owner	09/26/2013
09/27/2013	Durham Kennel Club Inc	Crush	Dog E Owner	09/26/2013
09/28/2013	Durham Kennel Club Inc	Ben	Dog E Owner	09/26/2013
		Carrara	Dog E Owner	09/28/2013
		Cendre	John R Hantila	09/26/2013
		Crush	Dog E Owner	09/26/2013
		Eve	Dog E Owner	09/26/2013
		Honey	Dog E Owner	09/26/2013
09/29/2013	Durham Kennel Club Inc	Ben	Dog E Owner	09/26/2013

# AKC Online Entry System

## Contact Us

- All-purpose Online Entry mailbox
  - [OnlineEntry@akc.org](mailto:OnlineEntry@akc.org)
- System problems or Time Sensitive Issues
  - [jab@akc.org](mailto:jab@akc.org); John Brading, Manager Companion Ops
  - [khm@akc.org](mailto:khm@akc.org); Kim Mitchell, IT Project Administrator



**Thank You!**  
**AKC Agility Appreciates Your Support**